ACTION SHEET – BOURNEMOUTH, CHRISTCHURCH AND POOLE OVERVIEW AND SCRUTINY BOARD

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome
Actions arising from Board meeting: 4 October 2019				
45	**Scrutiny of Corporate related Cabinet reports**	Corporate Strategy: The leader undertook to recommend regular refresh of strategy when she presents the report at the Cabinet meeting **Actioned: Responses received from the Leader and circulated to Board Members**	To provide a comprehensive response to the queries raised by the Board.	Not recorded within the Cabinet minutes
		Equality & Diversity Strategy: Clarity was sought in the terminology used in Paragraph 6.5, as the phrases 'which are evidenced' or 'may be disadvantaged' could be interpreted differently. The Leader acknowledged the importance of getting the language right and agreed to discuss this with officers and report back to the Board. **Action: Responses received from the Leader and circulated to Board Members**	To enable O&S views to be taken into account by Cabinet when making decisions.	
Actions Arising from Board Meeting: 13 January 2020 – 6.00pm				
	Forward Plan	The Audit & Governance Committee be recommended to ensure that the key principle of engaging the public through Overview and Scrutiny, as outlined in the Constitution, can continue to be met; that public questions may be received by the O&S Board and O&S Committees on any issue within the remit of that O&S body are not restricted to items already listed on the agenda for that meeting.' **Actioned: Reported to the Audit and Governance Committee on 23 January** – response TBD	To enable O&S Board's views to be taken into consideration by the Audit and Governance Committee when it considers this issue.	

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Actions Arising from Board Meeting: 10 February 2020 – 2.00pm				
	Chairman's Update	Meeting venues – the Board agreed to circulate between venues as appropriate taking account of likely public interest in items on the agenda, and otherwise meet in Bournemouth as the more central location. Carter Expansion Project Update – the Board noted that this item recorded on the Cabinet Forward Plan was not selected for scrutiny but had a financial element within it. The Board agreed: 1. To recommend that the Children's O&S Committee should maintain an overview of this matter; 2. That Councillors Mike Brooke and Nicola Greene be agreed by the Board as members who will maintain an informal overview of this matter in relation to the financial aspects of the project, and to report back to the O&S Board as required. **Action: TBC**	To ensure the Committee venue is, if necessary, appropriate to the Agenda. To enable continued overview and scrutiny during this project and if felt necessary, a report back to O&S Board.	
Actions Arising from Board Meeting: 16 March 2020 – 2.00pm				
	Forward Plan	1 – To provide flexibility in the planning of the next meeting, authority delegated to chair and vice to plan agenda items for next meeting. 2 - Board to ask representatives of SW Rail to attend and provide an update on the situation regarding Pokesdown Lift by July 2020. **Action: 1 Agreed: 2 To consider with regards to the Boards FP**	To inform future meetings of the Board	

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Actions Arising from Board Meeting: 20 April 2020 – 2.00pm				
	Council's Response to the Covid-19 Corona Virus Epidemic	**Public Health** Director Public Health agreed to provide link to live hospital data related to Covid-19 and detail on the package of support for staff wellbeing. **Actioned – Information has been circulated to all O&S Board members, and Chairs of Health and Children's O&S Committees.** **Health and Adult Social Care** The Corporate Director for Adult Social Care agreed to provide information to O&S Board and Health and Adult Social Care O&S Committee members on day centre charging, when a review on charging during the Covid-19 isolation period has been completed. **Action - TBC** O&S Board agreed to commission a short working group to consider matters relating to PPE and care homes. It was agreed that further establishment of the scope, ensuring it can be supported within current officer capacity, would be delegated to the Chair of the Board and Chair of Health and Adult Social Care O&S Committee to establish. This would then be communicated to the Board and working group members would be sought. **Action - partially completed – meeting to discuss the scope has been set.**	To enable the O&S Board to maintain an overview of the critical areas which need scrutinising during this pandemic.	No formal recommendations to Cabinet

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		Children's Services The Corporate Director for Children's Services agreed to provide further information to O&S Board on - • Whether the level of workforce available in the children's services directorate remains sufficient to meet the Council's statutory duties during this time; • The level of new referrals to the council indicating emerging vulnerabilities in children and young people; • The continuing practical and emotional support being provided to care leavers, children in care and children in need to support them during this period of Covid-19 isolation; • Information on the take up of free school meal vouchers among those entitled to receive them; • The number of vulnerable children not attending the school places being provided for them; • Work currently underway with partners on providing clear communications to young people and families through schools and the early years sector, on how to access support services (such as mental health services) - to ensure clear signposting remains in place in the absence of the attendance of young people in educational settings. **Action - TBC** The Corporate Director also undertook to -		

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		• Champion to the school community the messages raised to BCP by the Youth Parliament, which indicated varying experiences of young people during isolation in accessing information and support for young people's mental health and where to go to for support regarding domestic violence - in the absence of traditional school based support be accessible- with the aim of improving the signposting to ensure that it is effective across all BCP schools. **Action - TBC**		
	Future meetings	That the Chairman, along with the Chairmen of both O&S Committees and Democratic Services, will maintain a review of issues relating to Covid-19 which may require scrutiny and any resulting need for an additional meeting of the Board that is not in accordance with the current published timetable of meetings for the Board. In discussing this Board members indicated: • the need to work closely with the Chief Executive on this to avoid diverting officers from critical workload; • a possible need for a meeting when lockdown ends; • the need to maintain close communications between all three O&S Chairmen, and Chairmen with their own Committees. **Action - not yet completed – retain on action sheet for reference.**		

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		That the Board will meet again on 18 May at 2pm, with delegation given to the Chairman and Vice Chairman to determine the agenda in close discussion with the Chairmen of the O&S Committees. That meeting will include a Covid-19 update item, and items from the Cabinet Forward Plan which are to be determined. The Chairman asked that any member of the Board contact him if there is an item of business on the Cabinet Forward Plan that they would like scrutinised. The drafted agenda will be communicated to the Board by the Chairman. **Action - Completed**		